Dear [Governor's Name],

I am writing to express my concerns about the support and provision provided to my child, [Child's Name], who has special educational needs and disabilities (SEND). As a parent/carer, I feel that my child is not receiving the support they require to make progress in their education.

[Provide specific details about the issues or concerns you have, such as inadequate support, inappropriate teaching, lack of resources, etc.]. I understand that the school must provide appropriate support for children with SEND under the Children and Families Act 2014 and SEND Code of Practice 2015, and I feel that this duty is not being fulfilled in [Child's Name]'s case.

I am requesting that the Governing Body takes immediate action to address these concerns and provide my child with the support they require to make progress in their education. This may include additional teaching support, resources, or adjustments to the curriculum or classroom environment.

I would appreciate the opportunity to meet with you to discuss my concerns in more detail and work together to develop a plan of action to support my child's needs. I believe that by working collaboratively, we can ensure that my child receives the support they need to reach their full potential.

Thank you for your attention to this matter.

Yours sincerely,

[Your Name]